

HALL RENTAL AGREEMENT RULES, FEES, AND HOURS OF OPERATIONS

Rules of Conduct:

- Scheduling will be done by the Parish Council Hall Coordinator.
- Lessee shall use the Hall for private non-commercial purpose.
- The Church reserves the right to refuse service to any group or individual.
- The Church reserves the right to enter the Hall at any time during its use by Lessee.
- Cleanup is the Lessee's responsibility.
- The facility is smoke free. Tobacco use, including smokeless tobacco, is prohibited. Smoking is permitted only in designated smoking areas.
- Parking – do not block driveways. Parking is allowed in designated areas only.
- Minors and children should be under supervision at all times. Lessee to ensure guests exhibit appropriate behavior both inside and outside of Hall.
- Loud noise/music shall be confined to the Hall. Do not leave doors open during your Event.
- No open alcoholic beverages are allowed outside the hall or in the parking lot.
- No decorations on walls or ceilings are permitted. No tape, staples, fasteners, or tacks. Decorations are permitted only on tables and floor. Upon inspection, if walls and/or ceilings are damaged, Lessee will be charged against the Security deposit. Should the damages exceed security deposit, Lessee will be billed the additional charges.
- Lessee must furnish all food, dishes, silverware, serving utensils, dish towels, etc. Church supplies are not be used.
- All food and beverage debris, decoration supplies and other trash must be picked up and bagged and removed from the property by the Lessee/Contracted Caterer or Bartender. The Hall including the grounds must be left in an orderly condition.
- The Church reserves the right to refuse any and all applications. All reservations will be confirmed only upon receipt of the reservation deposit of \$250. Reservation deposit becomes non-refundable if event is cancelled less than 30 days prior to scheduled date.